## **Steps to Signing Credit Application**

## 1) Click Signature Box



## 2) Click Configure New Digital ID, click Continue



3) Select Create New Digital ID , click Continue



4) Select Save to File , click Continue

elect the destination of t	he new Digital ID
Digital IDs are typically issued by trusted providers that assure the validity of the identity	Save to File Save the Digital ID to a file in your computer
Self-signed Digital ID may not provide the same level of assurance and may not be accepted in some use cases.	Save to Windows Certificate Store Save the Digital ID to Windows Certificate Store to be shared with other applications
Consult with your recipients if this is an acceptable form of authentication.	
2	Back

5) Enter required fields (Name & Email) , click Continue

Create a self-signed Di	gital ID		2
Enter the identity	Name	Enter Name	
Information to be used for creating the self-signed Digital ID. Digital IDs that are self- signed by individuals do not provide the assurance that the identity information is valid. For this reason they may not be accepted in some use cases.	Organizational Unit	Enter Organizational Unit	
	Organization Name	Enter Organization Name	
	Email Address	Enter Email	
	Country/Region	US - UNITED STATES	~
	Key Algorithm	2048-bit RSA	~
	Use Digital ID for	Digital Signatures	~
	Email address is not v	valid	
3		Back	Continue

6) Enter & Confirm **Password** (PW must be at least 6 characters), then click **Save** (File path is automatically saved but folder can be changed by clicking **Browse**)

Add a password to protect the private key of the Digital ID. You will need this	Your Digital ID will be saved at the following location :	Browse
password again to use the Digital ID for signing.		
Save the Digital ID file in a known location so that you can copy or backup it.	Apply a password to protect the Digital ID:	
	Confirm the password:	
2	Rade	Caura

7) Select Digital ID , then click Continue



8) Enter Digitial ID Password , then click Sign

Appearance Standard Text	~	Create
Test Last	Digital by Tes Date: 2 18:34:	ly signed st Last 2018.08.10 39 -07'00'
Lock document after signing		View Certificate Detail

- 9) Save file in folder of choice
- 10) Signature complete!

Signature: Test Last	Digitally signed by Test Last Date: 2018.08.10 18:38:44 -07'00'